

# **Baldwin Beauty Schools**

## **ANNUAL SECURITYREPORT**

### **2018**

The Baldwin Beauty School is a family based business that sets the highest of standards in regard to the personal safety of its students, instructors, staff and clients. The schools have in place a process to ensure that all safety provisions are up to the standards set forth by the Clery Act.

Under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (ie. the Clery Act), all schools receiving federal student aid funds are required to report crime statistics. This report is descriptive only and it is not intended to serve as a contract between the school and any other party. Baldwin Beauty School students who are themselves charged with law violations may expect the matter handled both through the criminal justice system and those standards set forth by the school. In addition, school security policies and procedures are subject to change at any time without notice. Any inquiries concerning information presented in this report may be directed to the school director at 512-458-4127.

#### **FOR EMERGENCY ASSISTANCE:**

**For emergency help call 911**

Students, faculty, staff and clients are encouraged to report any suspicious incident or hazardous conditions that they witness. Examples for 911 calls could include assaults, fires, severe accidents with injury, extreme psychotic behavior, etc. Anonymous callers wishing to report a crime or any other public safety issue in progress are encouraged to do so, however, if the complainant wants to file criminal charges against another for a crime, he or she cannot remain anonymous.

#### **FOR NON\_EMERGENCY ASSISTANCE:**

**For non-emergency help or to report a crime or incident that has already occurred, call 311 or the Austin Police Department at 512-974-2000.**

Non-emergency examples could include suspicious behavior, vehicles blocking access, unsafe driving, etc.

## **SECURITY PROCEDURES AND ACCESS TO THE CAMPUS BUILDINGS**

The Austin Police Department conducts regular vehicle patrols on and near the school campus on a regular basis. The school is open to students and clients during regular business and class hours. Admission to the school after hours is limited to authorized personal with a building key. Access hours may be adjusted to allow for special classes or events.

**Students share the responsibility to assist in maintaining their own safety and are encouraged to report unsafe conditions or maintenance issues immediately.**

### **REQUIRED NOTIFICATION (Clery Act)**

A written summary of "The Annual Security Report" is available for review to all students, staff and prospective students.

### **Emergency Response & Evacuation Procedures** **Immediate Notification**

Should there be an immediate or perceived threat to the health or safety of students, staff or clients on the Baldwin Beauty School campus or the immediate area, the school emergency notification system will communicate what action to take as determined by the school director and staff. The methods of communication are as follows:

1. On-site school intercom system
2. Mass text message to students, school staff plus anyone else deemed necessary such as parents, spouses, etc.
3. E-mail message to those persons noted above
4. A follow-up notification will occur when additional information on the status of the situation is available and a clear course of action to take is determined

### **Significant Emergency or Dangerous Situation**

Upon the development of a dangerous situation, any student, staff member or even a client on site should individually take the lead in immediately contacting the authorities at 911. In regard to public warnings, school officials have available access to an Austin Police Department application (APD) for Smart and Android phones that when set-up, sends out immediate information on urgent crime, traffic and weather emergencies. All of this information is compiled by the **Combined Transportation Energy and Communications Center** for city, fire, DPS, Capitol Metro, Travis County EMS, and Sheriff's Office. The authorities and school director or designee will determine the extent of the situation and if the need is deemed warranted, the school director or designee will initiate the emergency notification system as noted prior.

The notification will take into account the safety of the school's students, staff and clients based on assisting any victims, containing the situation, and mitigating the emergency.

### **Testing the Emergency Response System**

- The Baldwin Beauty School requires at minimum one annual test of the school's emergency response system  
The test may be announced or unannounced.
- The school's emergency notification system will indicate that the drill is a test only.
- An analysis will be conducted after the test to determine if procedures in place are adequate
- The school's emergency response and evacuation procedures will be available in the Emergency Response Plan.

## **Missing Student Notification Procedures**

The Baldwin Beauty School requires that should any school staffer or student have knowledge that a student has been missing for more than 24 hours, or sooner if circumstances warrant, the school director or designee must be notified immediately.

Upon notification of the concern, the school director will try to determine if the student is actually missing. Some or all of the following steps will be taken:

- Call the student's cell phone or check on-line networking accounts (Facebook, Twitter, Instagram, etc.)
- Contact parents or other emergency contacts on file
- Contact known friends or employers

Should the above efforts prove unproductive, the Austin Police Department should be notified immediately in order for them to initiate a formal missing person report with inputs to the Texas Crime Information Center (TCIC) and the National Crime Information Center (NCIC).

**Note: All students at the time of registration are required to list at least one emergency contact plus contact information for their nearest living relative.**

- Once the Austin Police Department has determined after investigation that the student is indeed missing, the Baldwin Beauty School will in conjunction with the APD notify the student's emergency contact. If the missing student is under the age of 18 and is not an emancipated individual, Baldwin Beauty School will notify the student's parent or legal guardian as soon as possible.

## **Registered Sex Offender Information**

Information concerning persons who are required by Texas state law to register as sex offenders, including registered sex offenders who are enrolled or employed at the Baldwin Beauty School, may be obtained from the Austin Police Department at 512-974-6280 (Reference SOAR- Sex Offender Apprehension And Registration). In addition, the APD actually recommends using the following web site via the Texas Department of Public Safety. [Texas Public Sex Offender Registry](#)

## **School Crime Log and Crime Statistics**

The Baldwin Beauty School's, for the purpose of meeting the requirements of the Clery Act, maintains a daily crime log that is open for inspection upon request. This log contains a description of the nature, date, time, location, and disposition of any crimes committed at the school itself plus the immediate surrounding area as designated to be included in the school crime statistics. The appropriate records for the crimes committed in the surrounding designated area are obtained from the Austin Police Department. The victim or victims of any documented crime on the school site itself may be informed of the general outcome of any related school disciplinary hearing or resultant action.

In the preparation of the Baldwin Beauty School Crime Statistics Summary at the end of this report, all incidents in the immediately preceding calendar year reported to the Baldwin Beauty School are reviewed by the school director for accuracy and submission to the annual report plus the data received from the Austin Police Department. Any incident reports meeting the definitions of crimes listed below are included in the annual report. All reports are reviewed by the school director to eliminate any duplicate reports and then categorized as required by law. These statistics are published in both electronic and hard copy formats within the Annual Security Report and distributed as proscribed by the dictates of the Clery Act.

## **CRIME DEFINITIONS**

The Jeanne Clery Disclosure Of Campus Security Policy and Campus Crime Statistics Act (or the Clery Act), require schools, colleges and universities that receive federal funds to report those crimes that are classified by the Federal Bureau of Investigation Uniform Crime Reports (UCR) as listed below. In addition, colleges must report any hate crimes (by category of prejudice) for the crime categories listed below or any other hate crime involving bodily injury. Schools are also required to report any arrests or referrals for school disciplinary action for liquor and drug law violations plus any weapons violations.

### **Murder/Non-Negligent Manslaughter**

The killing of another person with malice aforethought (intention to kill or cause serious harm)

### **Criminal Homicide Manslaughter By Negligence**

Usually refers to an unintentional killing that results from recklessness or criminal negligence, or from an unlawful act that is a misdemeanor or low level felony (such as DUI)

### **Sex Offenses**

A class of sexual conduct prohibited by law as defined below:

#### **Rape**

A type of sexual assault usually involving intercourse or other forms of sexual penetration perpetuated against a person without that persons consent.

#### **Indecent Fondling**

The touching of the private body parts of another person, without the consent of the victim, including those instances where the victim is incapable of giving consent.

#### **Incest**

Sexual activity between family members or close relatives as defined by law.

#### **Statutory Rape**

Sexual activity in which at least one person is below the age of legal consent.

### **Robbery**

The crime of taking or attempting to take anything of value by force or threat of force or by putting the victim in fear.

### **Aggravated Assault**

An attempt to cause serious bodily injury to another or to cause serious bodily injury purposely, knowingly, or recklessly, with an extreme indifference to human life.

### **Burglary**

The unlawful entry of a building for the purposes of committing a felony or theft.

### **Motor Vehicle Theft**

The criminal act of stealing or attempting to steal a car (or any other motor vehicle).

### **Arson**

The crime of intentionally, deliberately and maliciously setting fire to buildings, wild land areas, dumpsters, vehicles or other property with the intent to cause damage.

**Hate Crimes**

Generally refers to criminal acts that are seen to be motivated by bias against another perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity.

**Domestic Violence**

A pattern of behavior which involves violence or other abuse by one person against another in a domestic setting, such as in marriage or co-habitation. Domestic violence may include physical, verbal, emotional, economic, religious and sexual abuse.

**Dating Violence**

Dating abuse or violence is defined as the perpetration or threat of an act of violence by at least one member of an unmarried couple on the other member within the context of dating or courtship. This includes sexual assault/harassment, verbal/physical threats, plus verbal, mental and physical abuse. Dating violence does not include acts covered under the definition of domestic violence.

**Stalking**

Stalking is unwanted or obsessive attention by an individual or group toward another person. Stalking behaviors are related to harassment and intimidation and may include following the victim in person or monitoring them. Stalking may cause a reasonable person to fear for his or her safety, the safety of others, plus the accompanying effect of substantial emotional distress which is defined as significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling; and “reasonable person” means a reasonable person under similar circumstances and with similar identities to the victim.

**Liquor Law Violations**

The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages not to include driving under the influence or drunkenness. This includes furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned.

**Drug Abuse Violations**

The violation of laws or ordinances prohibiting the production, distribution, and/or use of certain controlled substances. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and distribution of narcotic drugs. The following drug categories are specified; opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics—manufactured narcotics that can cause true addiction (demerol, methadone); and dangerous non-narcotic drugs such as barbiturates and benzedrine

**Weapons Law Violations**

Reference the Baldwin Beauty Schools internal policy on weapons

**Disciplinary Referrals for Liquor, Drug and Weapons Law Violations**

The referral of any student to the school director for any of the violations listed above that initiates a disciplinary action of which a record is kept and which may result in the imposition of a penalty or sanction. It is possible that a student could be both arrested and referred for school discipline for alcohol, drug and weapons violations. In such instances, the action is counted only in the arrest category and not the referral.

**Campus Definition**

Any building or property owned or controlled by the Baldwin Beauty Schools within the same reasonably contiguous geographic area of the campus and used by the institution in direct support of, or in a manner related to, the institution's educational purposes.

**Public Property Definition**

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that are immediately adjacent to and accessible from the school. For the purposes of the Baldwin Beauty Schools crime statistics, the immediate area of 3005 South Lamar Blvd. (school location/address) and the surrounding area as defined by the intersections of South Lamar/Lightsey and Manchaca Rd./Lightsey to the south and South Lamar/Panther Trail and Manchaca Rd./Prather Lane intersections to the north.

**BALDWIN BEAUTY SCHOOLS South Campus CRIME STATISTICS SUMMARY**

| <i>CRIME CATEGORY</i>                           | <i>ON CAMPUS†</i> |           |           | <i>ON PUBLIC PROPERTY ON OR NEAR CAMPUS</i> |           |           |  | <i>TOTALS</i> |           |           |
|---|-------------------|-----------|-----------|---|-----------|-----------|--|---------------|-----------|-----------|
|   | <i>15</i>         | <i>16</i> | <i>17</i> | <i>15</i>                                   | <i>16</i> | <i>17</i> |  | <i>15</i>     | <i>16</i> | <i>17</i> |
| <i>Calendar Year</i>                            | <b>15</b>         | <b>16</b> | <b>17</b> | <b>15</b>                                   | <b>16</b> | <b>17</b> |  | <b>15</b>     | <b>16</b> | <b>17</b> |
| <i>Murder/Non-negligent Manslaughter</i>        | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Negligent Manslaughter</i>                   | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Sex Offenses</i>                             |                   |           |           |   |           |           |  |               |           |           |
| <i>Rape</i>                                     | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Fondling</i>                                 | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Incest</i>                                   | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Statutory Rape</i>                           | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Domestic Violence</i>                        | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Dating Violence</i>                          | 0                 | 0         | 0         | 0   | 0         | 1         |  | 0             | 0         | 1         |
| <i>Stalking</i>                                 | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Robbery</i>                                  | 0                 | 0         | 0         | 0   | 0         | 1         |  | 0             | 0         | 1         |
| <i>Aggravated Assault^</i>                      | 1                 | 1         | 1         | 0   | 0         | 0         |  | 1             | 1         | 0         |
| <i>Burglary (Including Attempted Burglary)</i>  | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Motor Vehicle Theft (Including Attempts)</i> | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Arson</i>                                    | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Hate Crime</i>                               | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Arrests for Liquor Law Violations</i>        | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Arrests for Drug Law Violations</i>          | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Arrests for Illegal Weapons Possessions</i>  | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Campus Discipline Referrals‡ for:</i>        |                   |           |           |   |           |           |  |               |           |           |
| <i>Liquor Law Violations</i>                    | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Drug Law Violations</i>                      | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |
| <i>Illegal Weapons Possessions</i>              | 0                 | 0         | 0         | 0   | 0         | 0         |  | 0             | 0         | 0         |

# WEAPONS POLICY OF

## Baldwin Beauty Schools

*This policy is pursuant to Texas State Law (GC Ch. 411.172 which pertains to a "shall issue" license and is subject to specific laws governing trespass while armed) and (PC 46.02 which, enacted on 01/01/2016, pertains to the right of an individual licensed to carry to also have the right to carry openly).Reference also Texas Penal Code's 30.06 and 30.07*

**Baldwin Beauty Schools Statement of Policy:** Except as expressly provided via stated exception forthcoming, the possession of firearms, explosive or incendiary devices, or other weapons on the Baldwin Beauty School campus is prohibited. This policy shall apply to all students, employees, clients and visitors to the school.

"Weapons" include, but are not limited to, the following:

1. Firearms of any size or type of construction and ammunition;
2. Gas or air guns, including BB, pellet and paint ball guns;
3. Bows and arrows including cross-bows;
4. Blackjacks, bludgeons, batons, throwing stars, brass knuckles, etc.
5. Swords, spears and other similar cutting/thrusting devices
6. Any knife with a blade over 3.5 inches in length, including hunting and fishing knives;
7. All switchblade knives regardless of length of blade.
8. Fireworks, gunpowder, or explosive substances
9. Any harmless object designed to look convincingly like a firearm, explosive, or other weapon.

**Exception:** This policy shall not apply to:

1. A legally approved law enforcement peace officer (local, state or federal) when lawfully carrying a weapon in conformance with local, state and federal law

**Violations:** All violations of this policy shall be reported to the Baldwin Beauty School director or designee. Violators may be disciplined (in the case of students or employees of the school), banned from the Baldwin Beauty School campus, and criminally prosecuted in appropriate cases.



# **BALDWIN BEAUTY SCHOOLS 2016-2017 ANNUAL FIRE SAFETY REPORT**

Under the Higher Education Opportunity Act of 2008 (“Act”), all colleges receiving federal funds are required to report fire safety statistics. Instructions on how to access this information will be distributed on an annual basis to all faculty, staff, and students, and to any applicant for enrollment or employment. Please keep this report as a resource document and refer to it throughout the year. This report is descriptive only. It is not intended to serve as a contract between the school and any other party. School security policies and procedures are subject to change at any time without notice. Any inquiries concerning information presented in this report may be directed to the school director at 512-458-4127.

## **DEFINITIONS (as defined by the Act)**

**Fires:** any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire Safety Systems:** any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. Examples include sprinkler systems, fire detection devices, stand-alone smoke alarms, and fire doors and walls.

**Fire Drills:** a supervised practice of a mandatory evacuation of a building for a fire.

**Fire-Related Injuries:** injuries that resulted in treatment at a medical facility

## **FIRE LOG**

A public Fire Log is maintained by the School Director. The Fire Log records, by the date that the fire was reported, any fire that occurred at the school. It includes the nature, date, time, and location of each fire. Entries are entered into the log within two days of receipt of the report of the fire.

